

Roles and Competencies Worksheet

<u>Roles</u>	<u>Key Activities/Accountabilities</u>	<u>Key Competencies: skills, strengths, knowledge, experiences needed to succeed (rate staff 1 – basic, 2 – beyond basic, 3 – Advanced/High level)</u>	<u>Measures of Success and Development (goals/standards)</u>	<u>Time Goals by % of time (FTE)</u>

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<u>Roles</u>	<u>Key Activities</u>	Competencies, skills, strengths, knowledge (plus rating) 1 – Can be basic and grow 2 – Must be beyond basic 3 – Advanced/High level	<u>Measures of Success</u>	<u>Time Goals by FTE</u>